



REGISTRATION FORM 2024-2025

Child's Name: _____ Nickname: _____

Date of Birth: ___/___/___ Gender: M F

Email: _____ Email: _____

Cell Phone: _____ Cell Phone: _____

PRIMARY CAREGIVER CONTACT _____

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Please give your first and second choice: All classes meet from 9am-2:15pm

Please use one form per child

Little Lambs	18 mo by 8/1/2024	Choose 1st and 2nd
Monday and Wednesday	\$305 per month	
Tuesday and Thursday	\$305 per month	
Monday, Wed. & Friday	\$450 per month	
Monday – Friday	\$720 per month	
TEDDY BEARS	2 Years by 8/1/2024	Choose 1st & 2nd
Tuesday and Thursday	\$285 per month	
Monday, Wed. & Friday	\$400 per month	
Monday-Friday	\$580 per month	
JR. PRESCHOOL (must be potty trained)	Three Years Old by 8/1/2024	Choose 1st & 2nd
Tuesday and Thursday	\$255 per month	
Monday, Wed., & Friday	\$370 per month	
Monday - Friday	\$550 per month	
SENIOR PRESCHOOL	Four Years Old by 8/1/2024	Choose 1st & 2nd
Monday - Thursday	\$475 per month	
Monday, Tuesday, Thursday, & Friday	\$475 per month	
Monday - Friday	\$540 per month	

AFTER SCHOOL CARE: Available Monday - Friday from 2:15 p.m. to 5:30 p.m.

All Ages	MONTHLY FEE	WHAT DAYS ATTENDING?
2 days/week	\$190 per month	
3 days/week	\$285 per month	
4 days/week	\$375 per month	
5 days/week	\$460 per month	

FEES DUE AT REGISTRATION:

Preschool : \$160 Program Fee PER CHILD.

After-Care : \$50 Program Fee PER CHILD

Fees are nonrefundable and are due at the time of registration. Make your check payable to **Orchard Park Preschool** and put your child's name in the memo line. *Credit Card accepted (4% fee applied at time of payment)

OFFICE USE ONLY

Check Number _____ Cash _____ Amount \$ _____ Date Rec'd _____

FINANCIAL AND ENROLLMENT AGREEMENT 2024-2025
Please initial each section listed below, then sign and date at the bottom:

Child's Name: _____

_____ There is a \$160 non-refundable PRESCHOOL PROGRAM FEE per child that is due at the time of registration; and a \$50 non-refundable AFTER-CARE PROGRAM FEE per child due at time of After-Care registration.

_____ There is a one-time non-refundable PRESCHOOL SUPPLY FEE that is due by May 1, 2024. The fee ranges from \$110 for two days a week to \$220 for five days a week.

_____ There is a one-time non-refundable AFTER-CARE SUPPLY FEE that is due by May 1, 2024. The fee ranges from \$50 for two days a week to \$125 for five days a week.

_____ May 2025 TUITION is due by May 1, 2024. The fee is non-refundable upon withdrawal unless the child's spot is subsequently filled by another enrollment.

_____ Tuition is calculated for the year and divided into 9 equal installments.

_____ Tuition is due at the first of the month beginning in September. Payments received after the 10th of the month will be charged a \$10 late fee unless prior arrangements have been made with the Director.

_____ Tuition **will not** be refunded for days absent due to illness, vacations, snow days or other reasons.

_____ If withdrawing from the program for any reason, written notification must be submitted to the Director at least two weeks in advance.

_____ I understand that I will be notified should my child become ill during the day and that I will pick up my child promptly. I will follow the procedures outlined in the Parent Handbook for bringing my child to school following an illness.

_____ Orchard Park Preschool follows the Carmel Clay School calendar for major holidays, closures, and delays. In the event of inclement weather, a 2-hour delay means preschool will begin at 10:30am.

_____ I give permission for photos to be taken of my child and published on the website and other social media without name attached.

_____ I give permission for photos to be taken of my child and used on bulletin boards within the school, in newsletters, and emailed/texted to me and other parents in my child's class.

_____ You may provide my contact information to other parents within Orchard Park Preschool.

This agreement has been read, and it is understood that this agreement is not subject to cancellation except by mutual agreement and by consent of Orchard Park Preschool.

Date

Parent/Guardian Signature