



INFORMATION FOR STOCK DONATIONS

Stock transactions must reference Orchard Park Presbyterian Church special account assigned for Stock Donations. **First, please contact Joe Jansen at 317-844-1107 x108 or Mary Leffler at 317-431-8535 (Cell)** with the required account information needed to share with your financial advisor that is the administrator or advisor that will be assisting you to the withdrawal of funds from your desired account. Please also advise OPPC if there are any special designations that apply. (What is the purpose of the funds to be used like Pledge or General Fund etc.).

Centier Bank Point of Contact:



April M. Gordon

Vice President

600 E. 84th Avenue — 4th Floor

Merrillville IN 46410

agordon@centier.com

p.219.755.6110 x1886

f.219.791.9526

1. Centier Bank is contacted either by the member's broker, or a representative of Orchard Park Presbyterian Church, notifying Centier of an upcoming donation of stock.
2. If the contact is made by the member's broker, Centier Bank contacts Orchard Park Presbyterian Church to confirm the donation.
3. Centier Bank notifies Orchard Park Presbyterian Church to advise when stock is received.
4. Upon receipt of the donated stock, Centier Bank immediately sells the stock, per the existing standing instructions.
5. Proceeds from the sale of the stock is transferred to Orchard Park Presbyterian's checking account, per existing standing instructions.
6. Centier Bank sends follow up notification to Orchard Park Presbyterian to advise that the transfer to the OPPC checking account has been processed.